

**Republic of Serbia  
Ministry of Interior**

Issues

**CALL FOR APPLICATIONS FOR THE ADMISSION OF 480 STUDENTS IN  
THE BASIC POLICE TRAINING CENTRE**

**The Ministry of Interior will enroll in the Basic Police Training Centre in Sremska Kamenica 480 students for the purpose of professionally enabling them for doing the following police jobs: 210 students for the area of the police department in the City of Belgrade, 30 students for the area of the police department in Bor, 40 students for the area of the police department in Valjevo, 20 students for the area of the police department in Vranje, 60 students for the area of the police department in Kikinda, 30 students for the area of the police department in Pozarevac, 30 students for the area of the police department in Sremska Mitrovica, 30 students for the area of the police department in Subotica and 30 students for the area of the police department in Uzice.**

**The professional training of students shall last 12 months.**

**REQUIREMENTS**

Entitled to participate in the competition are the persons who, in addition to the general requirements for getting employed in the state body, must meet the following specific requirements:

1. That he/she is a citizen of the Republic of Serbia;
2. That he/she has been a resident in the territory of the police department for which he/she applies for at least a year;
3. That he/she is no less than 18 and no more than 26 years old;
4. That he/she completed secondary school;
5. That there are no security obstacles to being recruited by the Ministry;
6. That he/she meets specific requirements in terms of health, psychological and basic - motor status and other skills relevant to policing.

Entitled to apply is a person who hasn't completed his/her military service, as well as a person who has completed military service under arms.

Entitled to participate in the contest is also the person who hasn't passed the "B" category driving test, including an obligation to pass it within three years from the announcement of the competition.

The competition is carried out by the commission members appointed by the Minister of Interior.

## **HOW TO APPLY**

The applications, along with the necessary documentation, are to be submitted within 15 days from the day of announcement of the competition, to the police stations situated in the candidate's place of residence.

## **NECESSARY DOCUMENTATION**

Application (a form that may be obtained at the police stations)

Original documents:

- Citizenship certificate (not older than six months);
- Birth certificate;
- Certificate that no criminal proceeding were instigated against the candidate;
- Secondary school certificate;
- A copy of the physician's medical record, on a form received at the police station;
- A certificate of completed military service.

**Certified copies of:**

- Certificates for all grades of secondary school;
- ID card;
- "B" category driving license, if he/she has a driver's license.

## **PROCEDURE WITH THE APPLICANTS**

The procedure takes one to three days, depending on the results achieved in the first or second day.

Medical examination to determine the fitness of the applicant, consisting of a general medical examination, specialist examinations and a drug test, carried out by the Ministry's Institute of Occupational Health, in line with the established criteria.

**The general medical examination is eliminatory in terms of having specialist examinations.**

Candidates are required to take the entrance exam, which consists of checking the language and spelling, as well as of the basic psychological testing and an interview.

**Each individual check is eliminatory for the candidates who don't meet the defined standards.**

During the checks, the candidates are registered by the code, which provides full equality of candidates in the selection process.

The candidates who meet the specific requirements and pass the qualifying examination for admission to the Center are ranked according to the summary of the results in all four segments of the qualifying examination.

After completion of the procedure involving the applicants, the Commission shall determine the final ranking list of candidates.

Based on the final ranking list, the decision on accepting candidates for the basic police training is made by the Minister.

An applicant who isn't accepted shall be notified in writing within eight days from the date of the decision.

**The candidate may, through the Center, lodge a complaint against the decision to the Minister, within eight days of receiving the notice.**

By signing the contract on mutual rights and obligations of beneficiaries of the basic police training and of the Ministry of Internal Affairs, the candidate gets the status of a beneficiary of the basic police training. The contract is signed at least within five days before the training.

**Providing information to the candidates on acceptance for the training, the place and time of signing the agreement on the regulation of the mutual rights and obligations between the candidate and the Ministry is done at least ten days prior to the training.**

If a candidate fails to sign the contract within the stipulated time, another candidate from the final ranking list shall be asked to do it.

The applicants who don't meet the general and specific conditions stipulated in the competition for admission or who don't pass the qualifying exam shall receive at their home a written notice thereof, along with the attached documentation

Candidates invited to take the entrance examination, bear the travel expenses, the accommodation expenses and the cost of the medical examination.

**Candidates will be timely notified of the time of taking the entrance exam.**

## **RIGHTS AND RESPONSIBILITIES OF BENEFICIARIES OF THE BASIC POLICE TRAINING**

The student who successfully completes the basic police training receives a certificate and, in accordance with the law, may get employed at the Ministry of Interior as a trainee police officer at the police department for which he/she applied.

Upon getting employed, he/she is also obliged to remain working at the police department for at least three years.

During the basic training, the beneficiaries are provided the accommodation and meals, as well as the equipment necessary for the realization of the teaching contents, according to the contract that the student concludes with the Ministry of Interior.

**Address of the Center:**

**Center for Basic Police Training**

**Sremska Kemenica, 22, Zicka St.**

**Telephone 021/462-033; 462-539**

[www.copo.edu.rs](http://www.copo.edu.rs)

[office@copo.edu.rs](mailto:office@copo.edu.rs)